

2021. Global ESD Youth Project Neurol Management Guide

As below, RCE Dobong-Gu inform you the schedule, preparation of worksheet, precautions for zoom meetings, and compliance with the certificate of completion. Person in charge and participants in each cities should understand the operation guide and help with the operation of the Project Neurol.

■ Schedule for zoom meeting and submission of worksheet

(Elementary school students only)

Session	Main contents	Date / Time	Required time	Progress method
1st	[Orientation] - Welcome greetings - Explanation of Project Neurol - Participants' greetings	Saturday, May 22 09:00~10:30 (KST)	60min.	Zoom
2nd	[Theory lecture] - Research method for Photo-voice - How do I take photos well? - Q&A * Instructor: Dr. Minseo Han (Research Prof., Soonchunhyang University)	Saturday, June 12 09:00~10:00 (KST)	60min.	Zoom Support for interpretation Korean↔English, Chinese
Submit	Submission of <u>3rd session</u> worksheet	Sunday, June 27 24:00 (KST)	[Submission to e-mail] magandang2000@gmail.com	
3rd	[Sub-Topic] How much do we know hamburgers?	Saturday, July 10 09:00~10:00 (KST)	60min.	Zoom Support for interpretation Korean↔English
Submit	Submission of <u>4th session</u> worksheet	Sunday, July 25 24:00 (KST)	[Submission to e-mail] magandang2000@gmail.com	
4th	[Sub-Topic] Find a hamburger restaurant in my community.	Saturday, August 14 09:00~10:00 (KST)	60min.	Zoom Support for interpretation Korean↔English
Submit	Submission of <u>5th session</u> worksheet	Sunday, August 29 24:00 (KST)	[Submission to e-mail] magandang2000@gmail.com	
5th	[Sub-Topic] Hamburger connection (Read the article)	Saturday, September 11 09:00~10:00 (KST)	60min.	Zoom Support for interpretation Korean↔English
Submit	Submission of <u>6th session</u> worksheet	Sunday, September 26 24:00 (KST)	[Submission to e-mail] magandang2000@gmail.com	
6th	[Sub-Topic] Making a good hamburger	Saturday, October 16 09:00~10:00 (KST)	60min.	Zoom Support for interpretation Korean↔English
Submit	Submission of worksheet	Sunday, October 31 24:00 (KST)	[Submission to e-mail] magandang2000@gmail.com	
7th	[Sub-Topic] Let's get a good hamburger	Saturday, November 13 09:00~10:00 (KST)	60min.	Zoom Support for interpretation Korean↔English

Session	Main contents	Date / Time	Required time	Progress method
8th	<p>[Final briefing]</p> <ul style="list-style-type: none"> - Exhibition of photos at Dobong District Office - Participation in completion ceremony by zoom (with deliver the certification of completion) - Submission of Project Neuru final research report to UNU - Sharing personal portfolio , final research report, and video - Survey of topic selection in 2022 	Mid-December		Zoom

■ **Schedule for zoom meeting and submission of worksheet**
(Junior high school and High school x University student only)

Session	Main contents	Date / Time	Required time	Progress method
1st	<p>[Orientation]</p> <ul style="list-style-type: none"> - Welcome greetings - Explanation of Project Neuru - Participants' greetings 	<p>Saturday, May 22 09:00~10:30 (KST)</p>	60min.	Zoom
2nd	<p>[Theory lecture]</p> <ul style="list-style-type: none"> - Research method for Photo-voice - How do I take photos well? - Q&A * Instructor: Dr. Minseo Han (Research Prof., Soonchunhyang University) 	<p>Saturday, June 26 09:00~10:00 (KST)</p>	60min.	Zoom Support for interpretation Korean↔English
Submit	Submission of 3rd session worksheet	<p>Sunday, June 27 24:00 (KST)</p>	[Submission to e-mail] magandang2000@gmail.com	
3rd	<p>[Sub-Topic] How much do we know hamburgers?</p>	<p>Saturday, July 17 09:00~10:00 (KST)</p>	60min.	Zoom Support for interpretation Korean↔English
Submit	Submission of 4th session worksheet	<p>Sunday, July 25 24:00 (KST)</p>	[Submission to e-mail] magandang2000@gmail.com	
4th	<p>[Sub-Topic] Find a hamburger restaurant in my community.</p>	<p>Saturday, August 14 10:10~11:10 (KST)</p>	60min.	Zoom Support for interpretation Korean↔English
Submit	Submission of 5th session worksheet	<p>Sunday, August 29 24:00 (KST)</p>	[Submission to e-mail] magandang2000@gmail.com	
5th	<p>[Sub-Topic] Hamburger connection (Read the article)</p>	<p>Saturday, September 11 10:10~11:10 (KST)</p>	60min.	Zoom Support for interpretation Korean↔English
Submit	Submission of 6th session worksheet	<p>Sunday, September 26 24:00 (KST)</p>	[Submission to e-mail] magandang2000@gmail.com	
6th	<p>[Sub-Topic] Making a good hamburger</p>	<p>Saturday, October 23 09:00~10:00 (KST)</p>	60min.	Zoom Support for interpretation Korean↔English
Submit	Submission of worksheet	<p>Sunday, October 31 24:00 (KST)</p>	[Submission to e-mail] magandang2000@gmail.com	

Session	Main contents	Date / Time	Required time	Progress method
7th	[Sub-Topic] Let's get a good hamburger	Saturday, November 13 10:10~11:10 (KST)	60min.	Zoom Support for interpretation Korean↔English
8th	[Final briefing] - Exhibition of photos at Dobong District Office - Participation in completion ceremony by zoom (with deliver the certification of completion) - Submission of Project Neuru final research report to UNU - Sharing personal portfolio, final research report, and video - Survey of topic selection in 2022	Mid-December		Zoom

■ Notice for filling out worksheet by each session

- 1) Since a worksheet for each session is produced for submitting personal portfolios and UN university final research reports, participate faithfully fill out and submit them.
- 2) Write the name of the city in the city name box.
- 3) Make sure to write the grade, class, and participant name.
- 4) Be sure to keep the submission date of the worksheet.
 - RCE Dobong-Gu should analyze the data submitted by the participants and talk about it at the zoom meeting with the analysis data, so make sure to keep the submission date
- 5) If possible, photos and videos of participants' activities shall be taken and sent at each session.
 - The background is natural to fill out worksheet regardless of school, home, etc. → Video will be produced for participatory activities.
- 6) Please refer to the following for other precautions:

Session	Main contents
3rd	- Question 1: Make sure to write five words. it doesn't matter if it's a hamburger image or a word associated with a hamburger. Ex) delicious, bread, etc. - Question 2: Photo 1 and 2 take pictures of hamburgers that are common around you. Photo 3 and 4 take pictures of family and friends eating hamburgers. (Agreed to take photos at this time) - Question 3: Taking a close-up photo of the ingredients you often see in hamburgers. Search the book or the Internet and write a cultivation method (within 100 words) based on the main ingredients (about 1-2 ingredients) in the photo you took.
4th	- Question 2: Pick <u>one of the most famous hamburger restaurants</u> in our area and take a picture. Pick and take <u>one photo</u> of a poster attached to the hamburger restaurant.

Session	Main contents
5th	- Question 2: Students will make their own mind maps (including coloring) on printed paper, take photos or scan them, and send them to Dobong-Gu. Dobong-Gu will reorganize them to create a big mind map by combining submitted by participants from each cities.
6th	- Norman Myers (1981) Based on the hamburger connection, present to participants what it means to be a good hamburger and encourage them to participate according to the instructions in the worksheet. - Question 2: The modeling will be provided separately by e-mail. It's also meaningful to make a good hamburger at home with participants' parents with the content suggested in Question 1.
7th	- If there are students (including overseas friends) who have become close to each other through zoom meetings, <u>a team of two or three</u> will guide them to produce ads in the best way they can. - A participant can work on his/her own, but if possible, guide him/her to team up

■ Notice for zoom meeting

1) E-mail for zoom meeting guide

- Dobong-Gu will e-mail zoom meetings (date/time, and zoom address) to the person in charge a day before, please guide participants so that they can participate with schedules.

2) Difficulty to enter a zoom meeting

- Dobong-Gu conducts a zoom operation test 1 hour before the zoom meeting.
- In some cases, the administrative network of the Dobong District Office causes problems in the operation of zoom, etc., so if possible, please guide students to access the zoom meeting 20 minutes prior to the commencement of the zoom meeting.
- If the zoom address received by email is not accessible on that day, person in charge should guide the participants to enter the changed zoom address.

3) Change the name to English after connecting to the zoom meeting

- ex) Miso Park

4) In consideration of Korean students, Korean ↔ English sequential interpretation is provided. (run on a trial basis this year)

5) Participants who want to ask questions during zoom meeting should raise their hands and talk.

6) If participants want to make other inquiries, ask questions after finishing the zoom meeting.

7) After the zoom meeting, attendance must be to participate in the photo shoot.

■ Compliance with Certificate of Completion

- 1) Issued in the name of Mayor of Dobong-Gu to participants who meet the completion criteria as below.

Zoom meeting (70% or higher)		Submission of worksheet(100%)		Personal Portfolio	Final research report
1 st session (orientation)	Required	3 rd session	Submission (100%)	Completion	Participants who get <u>zoom meeting attendance (70% or higher), submission of worksheet (100%) only enter name as a participating researcher</u>
2 nd session (theory lecture)		4 th session			
3 rd session ~ 7 th session (activity)	Required	5 th session			
8 th session (final briefing)		6 th session			
		7 th session			

2) Certificate of completion ceremony

- Date / Time: Mid-December
- Venue: Dobong District Office
- Participatory methods: Zoom

* Details will be provided at the end of November.

■ Submission of consent

- 1) 1st submission: Agreement letter for project Neuru participation, Agreement letter for photo shooting and use
 - Deadline: June 30, 2021
- 2) 2nd submission: Confirmation of permission to release photos
 - Participating researchers' consent to the final photo in the UN University research report.
 - Deadline: November 20, 2021
- 3) Method of submit
 - Participant submit to Dobong-Gu (magandang2000@gmail.com)
 - A person in charge collects and submits participant's consent to Dobong-Gu (magandang2000@gmail.com)

■ The others

- 1) The person in charge of participating in this project shall be entered as a co-researcher in the UN University research report.
- 2) Participating students in this project are named participating researchers.
- 3) Personal portfolio will be produced in PDF and send to person in charge and participants' e-mail.

4) 'Sustainable Food Workshop' to be held

- RCE Srinagar in India has been unable to participate in the Project Neuru due to the COVID-19 situation, and will co-host a workshop under the theme of 'sustainable food' if the situation improves between October or November.
- The concept of the workshop is to introduce the country's representative and sustainable food and talk about it, and will be guided when the schedule are confirmed.
- ※ May change depending on the circumstances.