**The 11th Global RCE Conference**

 **“Education for the Sustainable Development Goals”**

A

**7th – 9th December, 2018**

**Cebu, the Philippines**

**Form A: Registration Form**

Please complete this form and send it to RCE Cebu (ceburce@gmail.com ) and the Global RCE Service Centre (rceconference@unu.edu) by **23:59, Sunday, 4 November 2018 (PHT).**

CHECK LIST: Which documents do you need to submit? Please tick where applicable.

|  |  |  |  |
| --- | --- | --- | --- |
| A. | Do you need financial support to join the conference? |  [ ]  Yes [ ]  No | If yes, please submit “Form B”, together with “Form C: ESD Project Summary Sheet of Case Study” and/or “Form D: ESD Workshop Proposal”. You may also be asked to fill out the “RCE profile template” if your RCE’s profile is not up to date. (**Deadline: 23: 59, Sunday, 7 October 2018 (JST))** |
| B. | Are you interested in making an ESD project presentation? |  [ ]  Yes [ ]  No | If yes, please submit “Form C: ESD Project Summary Sheet of Case Study” along with this form. (**Deadline: 23: 59, Sunday, 7 October 2018 (JST)**) |
| C. | Are you interested in facilitating a workshop on ESD? |  [ ]  Yes [ ]  No | If yes, please submit “Form D: ESD Workshop Proposal” along with this form. (**Deadline: 23: 59, Sunday, 7 October 2018(JST)**) |

**<Section 1>**

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| --- | --- | --- | --- |
| 1. Last name/ Surname |  | 2. First name |  |
| 3. Middle name |  | 4. Title | Prof. Dr. Mr. Ms. Other ( ) |
| 5. Gender | [ ]  Male [ ]  Female | 6. Nationality |  |
| 7. Name of Affiliation |  |
| 8. Name of RCE |  |
| 9. Postal Address |  |
| 10. E-mail |  |
| 11. Passport Number and the Expiry Date | No: Expiry Date (day/month/year): |
| 12. Telephone (please include national and local code) |  |
| 13. Port of Departure  |  |
| 14. Do you have any specific dietary requirements?  | [ ]  Yes [ ]  No If yes, please specify: |
| 15. Will you have an accompanying person participating with you?\* For those who apply for the financial support request, UNU-IAS will NOT be responsible for any personal expenses including expenses related travel of your accompanying person, if you are selected as a successful applicant. | [ ]  Yes [ ]  No If yes, please specify: |
| 16. Please select which parallel sessions you will join on Friday, 7 December.  | [ ]  1 People [ ]  2 Prosperity[ ]  3 Planet |
| 17. Please select which regional session you will attend on Saturday, 8 December.  | [ ]  1 Africa [ ]  2 Americas [ ]  3 Asia-Pacific [ ]  4 Europe  |
| 18. Are you interested in filling any of the following roles during regional sessions? Please check all that apply. | [ ]  1 Facilitator [ ]  2 Rapporteur [ ]  3 Youth Representative (aged 35 and under)  |
| 19. Please select which workshop sessions you will attend on Saturday, 8 December.  | [ ]  1 Primary & Secondary Education [ ]  2 Higher Education & TVET [ ]  3 Community Education  |
| 20. Will you attend the field trip arranged by RCE Cebu, on Sunday, 9 December? If yes, please select the field trip you are willing to join (select one only). \*Please note the field trip is optional for all participants. Expenses need to be covered by participants. | [ ]  Yes [ ]  No[ ]  1 Aloguinsan Eco-River Tour  Duration: approx. 8-10 hours  Participation Fee : PHP 2,000\*Transportation and lunch included. The river is 2 hours from Cebu City.[ ]  2 Cebu City Tour  Duration: approx. 6-8 hours Participation Fee: PHP1,000\*The fee includes lunch and transportation to Eco-House, Organic Food Farmer’s Market and historical sites.) |
| 21. Will you attend the Welcome dinner on Friday, 7 December?  | [ ]  Yes [ ]  No |
| 22. Will you attend the Farewell dinner on Saturday, 8 December?  | [ ]  Yes [ ]  No |
| 23. Are you interested in submitting a poster presentation?Space for the poster presentation will be provided at the exhibition zone. Please check the conference website for more information (size, format, deadline etc.). | [ ]  Yes [ ]  No |
| 24. Will you be requesting accommodation (self-funded participants ONLY) booked through RCE Cebu?Please see the conference website for more information on suggested hotels, rates, and booking deadline. \*UNU-IAS funded participants will stay at a designated hotel and the room reservations will be made by the Global RCE Service Centre and RCE Cebu. Please do NOT make your own reservations if you are funded by UNU-IAS.  | [ ]  Yes [ ]  No |
| 25. Check-in date in Cebu |  /Dec/2018 | 26. Check-out date in Cebu |  /Dec/2018 |

**<Section 2>** **Visa Support request:** Do you need a visa to enter the Philippines? [ ]  Yes [ ]  No

If yes, please fill out below questions and send a scanned copy of your **passport photo page** to the Global RCE Service Centre (rceconference@unu.edu).

Visa information: <http://consular.dfa.gov.ph/visainformation>

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| --- | --- |
| 1. Date of issue of passport (Day/Month/Year)
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| 1. Location of Embassy (High Commission, or Consulate General) of the Republic of Philippines where you will apply for your visa

(ex. Embassy of the Philippines, Tokyo, Japan; Consulate General of the Philippines, Chicago, USA etc.)  |  |
| 1. Documents you need to provide to support your visa application
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| 1. Name of organisation that will cover your travel expenses
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| 1. Address in the Philippines (address of the hotel where you plan to stay)
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**Registration deadline for fund support: 23:59, Sunday, 7th October 2018 (JST).**

**Registration deadline for participants NOT applying for fund support: 23:59, Sunday, 4th November 2018 (PHT)**.

\*All participants are requested to arrange transportation between the airport and hotel. Please see the conference website (<https://rcecebu.org/>) for information on local transportation.

\*Please make sure that all the information provided is correct before submitting this form to the Secretariat. Incomplete or delayed applications for fund support may not be considered for selection.

THANK YOU FOR YOUR REGISTRATION.