

## **12<sup>th</sup> African RCE Regional Meeting**

**28<sup>th</sup> – 30<sup>th</sup> November 2022**

**Hosted by RCE Greater Nairobi ([coordinator-rcegn@ku.ac.ke](mailto:coordinator-rcegn@ku.ac.ke))**

**Venue: Kenyatta University Conference Centre (KUCC), Nairobi Kenya**

### **Guidelines for in-person participation**

#### **1. Venue**

The 12th African RCE Regional meeting will be held at Kenyatta University Main Campus, Nairobi city at Kenyatta University Conference Centre (KUCC). Postal Address 43844-00100. Nairobi. Mobile: +254705918282. Email: [manager-kucc@ku.ac.ke](mailto:manager-kucc@ku.ac.ke),

#### **2. Visas**

It is the responsibility of each participant to apply for a visa if required. Participants are advised to check the link: <https://evisa.go.ke/eligibility.html> for visa requirements. Note that visa application support will be given to members of acknowledged RCEs ONLY.

#### **3. Travel**

It is the responsibility of the participant to book and pay for all travel and accommodation for the meeting. If you need financial support to join the meeting, please submit 'Form A' and 'RCE Project'. Financial support request deadline: 23:59, 10 October 2022 (JST).

#### **4. Airport**

The nearest International Airport to the Kenyatta University Conference Centre is Jomo Kenyatta International Airport (JKIA). Transport from JKIA to KUCC is by road using taxi or Uber. Uber is preferable and convenient through the Uber App. It is approximately 40 minutes' drive (34km) from the airport through Outer Ring Road and Thika Super Highway to KUCC when there is no traffic jam. The estimated cost for taxi from JKIA to KUCC is (25\$) 2500ksh -3000Kshs one way.

#### **5. Meeting expenses**

Registration is free of charge. The conference costs will be catered for by RCE Greater Nairobi and UNU-IAS. (Conference costs include hall, conference materials, lunch, 10am and 4.00pm tea and snacks). However, dinner, breakfast, accommodation and travel expenses shall be covered by participants.

#### **6. Accommodation**

It is responsibility of each participant to book and pay for their own accommodation. The nearest accommodation facility is Kenyatta University Conference Centre (KUCC) (For more information on accommodation and meals rates click the link <http://www.ku.ac.ke/kucc/>). However KUCC has partnered with other accommodation facilities near the meeting venue.

The following are other accommodation facilities available near the conference venue and transportation will be provided to and from the meeting venue.

HOTEL NAME	Rooms available	Distance from the venue	Cost	PHONE CONTACT	EMAIL ADDRESS
Kenyatta University Conference Centre(KUCC)	35	within Kenyatta University(KU)	Kshs. 4,450 -8,000	O705918282	manager-kucc@ku.ac.ke
Sports view Kasarani	94	(8km from KU)	Kshs. 6,500-8,500	O111024700	info@sportsvicwhotel.com
Safari Park	20	(8km from KU)	\$170- \$250	O203633000	lmburu@safariparkhotel.co.ke
Sunstar Hotel	20	(6km from KU)	Kshs.4,000 -5,000	O702587908	marketing@sunstarhotelnairobi.com

If you need any assistance to book your hotel, please contact RCE Greater Nairobi ([Coordinator-rcegn@ku.ac.ke](mailto:Coordinator-rcegn@ku.ac.ke))

## 7. Excursion sites

RCE Greater Nairobi is organizing for an optional site visits scheduled for 30<sup>th</sup> November 2022. Each participant is requested to pick one of the provided routes. Individuals are also expected to dress appropriately for the site visit and pay their entrance fees.

**Route 1:** Mr Green Africa Plastic recycling - Imara Daima, Vintz plastic recycling facility -Airport road and Waste Electrical and Electronic Equipment (WEEE) Centre -Embakasi, Off the Eastern Bypass.

**Route 2:** Nairobi National Park and thereafter to Giraffe Centre

**Route 3:** Wind Power Generation plant, tree planting and hiking at Ngong Hills

**Route 4:** Mashuru Climate Change Adaptation Village- Kajiado

Route	Excursion site	Entrance Fees
Route 1	Mr Green Africa Plastic recycling	Free entry
	Vintz plastic recycling	Free entry
	Waste Electrical and Electronic Equipment	Free entry
Route 2	Nairobi National Park	Kenyan citizens – <b>Ksh. 500</b> Non – Residents – <b>60 USD</b>
	Girraffe Centre	Free entry
Route 3	Wind Power Generation plant	Kenyan citizens - <b>Kshs. 232</b>
	Tree planting	
	Ngong Hills hiking	Non-residents - <b>Kshs. 696(6 USD)</b>
Route 4	Mashuru Climate Change Adaptation Village	Free entry

Participants will be provided with bus transport to the excursion sites. Each route will accommodate 30 participants who will be selected on a first-come-first served basis.

#### **Weather:**

The average weather in Nairobi in November is generally warm with a low of 14<sup>0</sup>C and a high of 25<sup>0</sup>C. However, there could be some rainfall.

#### **8. Health:**

You are encouraged to obtain adequate travel health insurance and accessible funds to cover the cost of any medical treatment and repatriation and contact the insurance promptly in the unfortunate event that you are referred to a medical facility.

“Yellow Fever vaccination certificates will be required from delegates coming from countries with risk of yellow fever transmission or who have transited through countries with risk of yellow fever transmission for 12 or more hours or anybody from a country currently reporting an active or on-going outbreak of yellow fever.

Participants are expected to observe the Ministry of Health protocols in regards to COVID-19 pandemic. Since the protocols are bound to change as per the situation at any given time, the most current protocol and guidelines will be communicated to the participants in due course.

## 9. Electricity/WIFI & internet/other services:

Kenyan main source of power is hydroelectricity and more recently Geothermal, wind and solar. WIFI and internet is available for the conference participants.

Electric current is 220-240 volts and 50 hertz. Sockets are British-type (type G), with three rectangular blade pins like the ones depicted on the image.



## 10. Emergency Contacts

- Nairobi Area Police Hotline 020-272420/0721233999
- Tourism helpline (020-604767) email: [touristpolice@tourism.go.ke](mailto:touristpolice@tourism.go.ke)
- Aga Khan University Hospital +254 (0) 20 366 2025
- Red Cross Hotline +254 (0) 700 395 39