



19 August 2015

ASEAN Senior Officials on Environment
SCP-related policy officials across National ASEAN Ministries
SWITCH-Asia Government Focal Points
(distribution list attached)

Subject: Invitation to participate in the 8th ASEAN+3 Leadership Programme on Sustainable Production and Consumption and SWITCH-Asia Workshop – “ASEAN and SCP Governance in the 2030 Agenda for Sustainable Development”

**Kuala Lumpur, Malaysia
October 20-23, 2015**

1. The Economic Planning Unit of the Prime Minister's Department of Malaysia, the United Nations University Institute for the Advanced Study of Sustainability (UNU-IAS), the United Nations Environment Programme (UNEP), the United Nations Industrial Development Organization (UNIDO) and the Association of Southeast Asian Nations (ASEAN) Secretariat, in collaboration with partner organisations, and with the support of the EU funded SWITCH-Asia Programme, are organising the *8th ASEAN-Plus-Three Leadership Programme on Sustainable Production and Consumption from 20 October – 23 October 2015* in Kuala Lumpur, Malaysia. The Leadership Programme will be held back-to-back with the SWITCH-Asia workshop on Sustainable Consumption and Production focusing on “ASEAN and SCP Governance in the 2030 Agenda for Sustainable Development”, which will be held on 20-21 October at the same venue.

2. The Leadership Programme aims at developing the capacities of policy makers on sustainable production and consumption, which seeks to improve human well-being and social equity while significantly reducing environmental risks and ecological scarcities. It intends to expose policy makers to practical learning cases that demonstrate a change process from a business-as-usual scenario to one which effectuates, or can potentially influence, change in behaviour and systems, as well as in policy making practices. The SWITCH-Asia workshop aims to enable ASEAN+3 policy makers to learn about the SWITCH-Asia Policy Support and Projects progress, experiences and lessons learned with the goal of strengthening governance for SCP and resource efficiency at ASEAN level and within ASEAN+3 countries. The Leadership Programme also provides a dedicated networking space for policymakers across government ministries and programmes to support policy dialogue for SCP governance in ASEAN+3 countries.

3. This year's ASEAN+3 Leadership Programme is also requesting the participation of mixed inter-ministerial delegations of two-three delegates from countries, to highlight the crosscutting nature of SCP in national governance. Therefore, it gives us pleasure to invite representatives from each ASEAN-Plus-three Member State, across Ministries of concern, to participate in the 8th ASEAN+3 Leadership Programme on Sustainable Production and Consumption and the SWITCH-Asia Workshop. For more information, please find enclosed herewith the Programme Concept and supporting registration documents.

4. Up to three participants from each ASEAN Member States (Cambodia, Indonesia, Lao PDR, Myanmar, Philippines, Thailand and Viet Nam) are eligible for travel support that will cover flights pending **Earlybird Registration is completed by 18 September 2015**. After this date flights will be reimbursed in accordance with UN rules and regulations. Participant accommodation will also be sponsored as part of this support package, along with a per diem.



The specific amount of per diem for each participant's meals and local transport will be received through electronic funds transfer, also in line with UN rules and regulations. Support for these participants is provided on behalf of the European Union funded SWITCH-Asia Programme. The nominated participants eligible for funding support should contact gatlabayan@un.org for travel support arrangements as soon as registration is confirmed.

5. In response to this invitation, kindly send all participant nominations and the duly completed registration form to the following persons, with copy to the national ASOEN and/or SWITCH-Asia focal point, by **18 September 2015**.

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6. We hope that you will consider this invitation and we look forward to your country's participation at the 8th ASEAN+3 Leadership Programme and SWITCH-Asia Workshop.

Sincerely yours,

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of Sustainability
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Enclosure: Programme Concept document and Registration Form