

Concept of RCE Youth Coordinators

- The age range for RCE Youth Coordinators shall be 35 years of age and under.
- The RCE Youth Coordinator shall be based in the region of the individual, national, and/or regional RCE community they represent. As the function of the RCE Youth Coordinator is to represent Youth in his/her RCE, region or country, it is of essence that the representative is engaged with Youth at the respective level and within the respective region.
- It is important that RCE Youth Coordinators work with a diverse cross-section of Youth from different backgrounds in order to fairly represent them within the RCE community.
- Each RCE Youth Coordinator will serve for a period of two years, with the possibility of serving another two years. This extension is at the discretion of the individual RCE in the case of Individual RCE Youth Coordinators, at the discretion of the RCE community in the given country for National RCE Youth Coordinators , and finally at the discretion of the regional RCE community in the case of Regional RCE Youth Coordinators.

Responsibilities of **ALL RCE Youth Coordinators**

- Developing, initiating, and communicating about new and ongoing cross-RCE activities related to ESD and Youth in their RCE, region, and country
- Staying up-to-date on relevant youth platforms and activities tied to ESD/SD in the country and region

Responsibilities of **Individual RCE Youth Coordinators**

- Each RCE Youth Coordinator will communicate with the coordinator(s) of her/his RCE in regards to RCE activities and meetings.
- Develop and update profiles for their RCE on the RCE portal
- Develop, update, and contribute to websites and/or social media related to their RCE
- Assist in the annual reporting of RCE activities and stakeholders
- Communicate with different institutions within the RCE (including schools, universities, local governments, NGOs, private sector, etc.) to receive updates on relevant activities and meetings.
- Communicate with different RCEs within their nation/region to coordinate and upscale youth projects/activities among the RCEs
- RCE Youth Coordinators will provide a brief report (approximately 500 words, every quarter of the year) on RCE activities related to Youth and submit it to their designated National RCE Youth Coordinator. In the event that the individual RCE Youth Coordinator is the same person as the RCE National Youth Coordinator, he/she will also create a report on his/her RCE's Youth activities and submit it to the RCE Regional Youth Coordinator, twice a year.

Responsibilities of **National Youth Coordinators**

- Each National RCE Youth Coordinator will provide a brief report on the activities of RCE youth within their nation (approximately 500 words per RCE - adapted from reports received from the individual RCE Youth Coordinators) twice a year to their designated Regional RCE Youth Coordinator. The report shall be a synthesis of all RCE youth activity reported by the individual RCEs.
- Each National RCE Youth Coordinator will communicate with all other RCEs in her/his country in regards to RCE Youth activities and meetings.

Responsibilities of **Regional RCE Youth Coordinators**

- Communicate about and report on activities, concerns, and ideas related to RCE Youth in the region to any Regional Coordinating Committee as well as the RCE Global Service Centre, so these issues can be brought forward during regional RCE Meetings. They may report at regional RCE Meetings by:
 - 1) Reporting in person
 - 2) Designating another youth attending the meeting to report on their behalf
 - 3) Reporting via video conferencing
- Each Regional RCE Youth Coordinator will provide a brief report (adapted from reports received from National RCE Youth Coordinators) on RCE activities in the designated region to the RCE Global Service Centre and their Regional Coordinating Committee every year during RCE Regional Meetings.

There should be a two-way communication between National and Regional Youth Coordinators about activities, concerns, and ideas coming from RCE Youth in the country, so these issues can be raised during regional RCE Meetings.

Active RCE Youth Coordinators (individual, regional or national) may be recognized for their contributions to the Global RCE Network by the RCE Service Centre at the annual RCE Awards. (See upcoming Awards Criteria for Nomination Guidelines)

RCE Youth Coordinators shall be eligible for funding to attend Regional and/or Global RCE Meetings and present on their activities and projects, as well as provide updates on youth initiatives.

RCE Youth Coordinators can submit news items to the RCE Bulletin or the RCE Facebook page with the permission of their designated RCE Coordinator.

RCE Youth Focal Point Contact Information

Please submit this form to the RCE Service Centre at RCEServiceCentre@unu.edu by **15 May 2017**

Prefix	Ms.	Mr.	Dr.	Prof.
Name	(Family name)	(First name)	(Middle name)	
Birthdate (day/month/year)				
E-mail address (Youth Focal Point)				
Region	Africa	Americas	Asia-Pacific	Europe
Country				
RCE Name				
RCE Coordinator				
Institutional Affiliation				
Postal Address				
Telephone No.				
Fax No.				
E-mail address (RCE Coordinator)				