

Call for Consultancy
International Consultant- Whole School Approach to Education for
Peace and Sustainable Development (EPSD)
Online Module Content Development

Terms of Reference

Date Issued: 26th Feb 2021

Organizational unit: UNESCO Myanmar Project Office

Duty station: Yangon, Myanmar

Title: International Consultant – Whole School Approach to EPSD Online Module Content Development in Myanmar

Duration of contract: April 2021 to August 2021

I. Background:

Education is UNESCO’s top priority as a basic human right and the foundation on which to build peace and drive sustainable development. Education for peace and sustainable development are two important elements under SDG 4.7 which contribute to quality education. By integrating aspects of education for peace and sustainable development into policy guidelines, teaching and learning practices, assessment, and curriculum of all levels of education, learners can be equipped with the skills, values, attitudes and behaviors to live together and help shape more peaceful, sustainable societies. Education for peace and sustainable development (EPSD) empowers learners to take informed decisions and responsible actions for environmental integrity, economic viability and a just society -- for present and future generations -- rejecting violence, respecting diverse identities and cultures and living together peacefully.

UNESCO Myanmar Project Office, in partnership with the Ministry of Education (MoE), is working to strengthen pre-service teacher education in Myanmar through the “Strengthening pre-service Teacher Education in Myanmar (STEM)” project. The project addresses four fundamentally important aspects of pre-service teacher education. These include:

- formulating a policy framework of pre-service teacher education and identifying standards for quality assurance,
- improving a system of pre-service teacher training institutions - Education Degree Colleges (EDCs) by designing the new four-year degree programme of pre-service teacher education and creating good networks to accumulate and share knowledge and experiences of all EDCs,
- developing institutional/management and human resource capacities of EDCs, and

- mainstreaming inclusion and equity aspects in teacher education including Education for Peace and Sustainable Development (EPSD).

Under this reform process, the importance of the continuous professional development (CPD) for all EDC staff was recognized and the Department of Higher Education (DHE), with support of STEM, developed the national Continuous Professional Development Framework (CPD) for EDCs through a consultative process with the EDCs and other major stakeholders. Within this framework, CPD on Education for Peace and Sustainable Development is prioritized as part of the equity and inclusive education initiatives and mainstreamed in the new EDC curriculum as well as developed into a CPD online module on EPSD for teacher educators. In addition, UNESCO aims to develop the online module on Whole School Approach to EPSD for EDC staffs, particularly administrative and management staffs in order to transform the education institutions by equipping EPSD principles in every aspect of institution life such as school governance, teaching and learning, campus, and community partnership. Therefore, UNESCO Myanmar is seeking for an international consultant to develop a CPD online module on Whole School Approach to (EPSD).

The tentative schedule for the major activities includes, but is not necessarily limited to, the following tasks (with indicative number of days):

Activity	Estimated days	Location
1. Independent desk review of existing whole school approach initiatives including UNESCO's Whole School Approach to ESD and other related documents that foster sustainable and Eco-school initiatives.	7 days	Home-based
2. Preparation of the online modules design/outline, which include: Learning Outcomes, Learning Objectives, Sequences of Lessons, Delivery Methods & Formats and Assessments together with time allocation. (English Version)	10 days	Home-based
3. Developing draft modules' content following the principles of academic rigors, experiential learning and reflection. The learning module must include text, images, graphic, video script, audio script, quiz, different types of assessment together with answer sheets and additional reading and links to the online resources on specific topics.	30 days	Home-based
4. Finalizing the draft modules' content according to UNESCO's comments	10 days	Home-based
TOTAL NUMBER OF DAYS OF WORK:	57 days	

II. Objectives:

Based on the CPD framework, the Individual Consultant is sought to develop an online modules content which aims to improve the EDC Staffs' knowledge and skills on Whole School Approach to ESD focusing on the following areas:

- To enhance the capacities of the EDC staff to mainstreaming of EPSD in the whole institution particularly in the governance, teaching and learning, campus, and community partnership by applying the whole school approach;
- To provide with template and tools, reading materials, and best practices for the school administration to carry out the whole school approach.

III. Target group:

The primary target group of the online modules will be all EDC staff, particularly administrative and management staff working in 25 Education Degree Colleges across Myanmar, including student teachers.

IV. Tasks and responsibilities:

1. Conduct an independent desk review on existing whole school approach initiatives and education for peace and sustainable development packages/modules as well as other related documents that foster sustainable/Eco-school initiatives. The expected output of the desk review will be the submission of the module design/outline – Learning Outcomes, Learning Objectives, Sequences of Lessons, Delivery Methods & Formats and Assessments together with time allocation, to be approved by UNESCO;
2. Develop draft online module contents following the principles of academic rigor, experiential learning and reflection. Each module is expected to take no more than 60 minutes to complete, and it is expected that the entire module content, including module evaluation, will be 6 hours long.

Module 1 Education for Peace and Sustainable Development (45 mins)

Module 2 Whole School Approach to EPSD (45 mins)

Module 3 School Governance (45 mins)

Module 4 Teaching and Learning (60 mins)

Module 5 School Campus (60 mins)

Module 6 Partnership (45 mins)

Module 7 Assessment, Monitoring and Evaluation (60 mins)

The online module must include:

- Detailed content, including all on-screen text and voice script, illustrated photos for video and PPT format including references to source materials, and photo/video credits.
- Number of assessment questions “check-for-understanding” embedded in each module.
- Tools/samples for assessment, monitoring and evaluation, including action plan template, budget template and additional reading and links to the online resources.
- The consultant should be aware of the culture contexts of the learners.
- Images and references should be culturally appropriate.
- UNESCO will provide a list of acceptable file types for submission of materials.

3. Revise the draft training module content in response to comments by UNESCO.

V. Deliverables and Timeline:

The individual consultant should submit the outputs to UNESCO in the editable formats (such as MS-Word, MS-Powerpoint (PPT)). The work should be completed in 57 days during the period between April and August 2021. Detailed timeline can be consulted with UNESCO.

Deliverables	Last Date for submission
Draft online module design/outline – Learning Outcomes, Learning Objectives, Delivery Methods & Formats and Assessments together with time allocation (English in MS Word format)	1 st May 2021
Final online module design/outline, approved by UNESCO (English in MS Word format)	19 th May 2021
Draft online modules’ content in different lesson types (English in MS Word format) including tools/samples for appreciative inquiry, action plan template and budget template	16 th July 2021
Final online modules’ content (English in MS Word Format), approved by UNESCO	16 th August 2021

IV. Location and travel:

The work will be mainly home-based and no travel is anticipated.

V. Fees:

- Middle Level to Senior Level Consultant; and

- The lump sum is established on the basis of a daily or monthly rate based on UNESCO rules and regulations on Level of Assignment and Remuneration and depending on qualifications.

VI. Required Qualifications for Specialized Knowledge/Experience:

Education and experience:

- At least Master's degree with specialization in education, international development or a related field such as environmental or social science;
- At least five years of experience in the field of education development, preferably relating to curriculum/ module development and capacity building experiences;
- Previous experiences in online module development and delivery of online learning;
- Knowledge in web page design, courseware development and management; and
- Experience collaborating with a range of government officials, educational institutions, development partners, international organizations and academic institutions will be an advantage.

Skills and competencies:

- Proven ability to conceptualize, perform, and direct technical assignments and provide quality control of deliverables;
- Proven in-depth knowledge and skills in sustainable development, peace education, teaching and learning strategies for transformative education;
- Ability to meet the deadlines;
- Proficiency in using common office ICT productivity tools;
- Ability to work independently on delegated tasks and collaboratively in a multi-cultural environment; and
- Excellent communication skills and excellent report writing skills in English.

VI. How to apply

Interested applicants are invited to submit the following to the UNESCO Myanmar Project Office:

1. Technical Proposal (referencing "Online Module Content Development- Whole School Approach to EPSD) indicating:
 - Your understanding of tasks, objectives and coherence;
 - How your qualifications and experience make you suitable for the assignment;
 - What approach(es) you would like to carry out the assignment including timeframe for deliverables (Ref no. V);

- Detailed CV of the proposed consultant for the assignment giving information about the following:
 - Title/ designation,
 - Educational qualifications and professional qualifications,
 - Past experiences on similar assignments,
 - Contact details including emails, home and office telephone numbers;
 - Sample module package (In Digital) as evidence of previous experiences in the area of Peace and Sustainable Development and Whole School Approach in English/Myanmar; and
 - Two references for services in the areas of module development for e-learning.
2. Financial Proposal including all the cost to complete the deliverables as required in the ToR with a detailed cost breakdown in USD (e.g. daily rate , number of days)

UNESCO places great emphasis on ensuring that the objectives of the work assignment, as described in the Terms of Reference, are met. Accordingly, in evaluating the proposals for the assignment, attention will focus first and foremost on the technical elements. From those proposals deemed suitable in terms of the criteria in the Terms of Reference, UNESCO shall select the proposal that offers the Organization best value for money.

Your application should reach yangon@unesco.org no later than 17:00 (Yangon time) on 12th March, 2021.

Only short-listed candidates will be contacted.